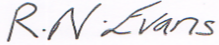


Delegated Decision Notification (DDN)

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

Lead directorⁱ:	Neil Evans, Director of Environment and Housing
Subjectⁱⁱ:	Housing District Heating Network Projects
Decision detailsⁱⁱⁱ:	<ol style="list-style-type: none"> 1. Approved an injection of £324k for technical consultancy costs funded from HRA capital budget and ESIF grant. 2. Approved the injection of the balance of the ESIF grant (£5.66m - subject to a successful ESIF bid) in addition to the £10,307k approved in Feb 2016 as part of the Housing Leeds capital programme. 3. Provided authority to procure for a tender to appoint a design, build and operate contractor for the Housing DHN. 4. Approved price/quality splits of 40/60 for the Housing DHN design build and operate contract and to approve the evaluation weightings attached in appendix 1. 5. Provided authority to procure, authority to award a contract and authority to spend to allow a direct call off from Lot 16 of the Yorconsult framework for a technical advisor to support both the Housing and Spine DHN up to a value of £200,000. 6. Waived CPR 9.1 that we are not seeking competition as we will be using a direct award procedure through lot 16. 7. Noted that a further more detailed report seeking a key decision for the authority to spend on the remainder of the budget and to seek authority to procure a technical advisor for the remainder of the project will be presented when the scheme reaches design freeze. This is anticipated to be November 2016, alongside the Spine.
Type of decision:	<input type="checkbox"/> Key decision (executive) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Significant operational decision (council or executive ^{vi} – not subject to call-in) <input type="checkbox"/> Administrative decision (council or executive ^{vii} – not subject to publication or call-in)
Notice^{viii} or call-in (key decisions)	Date the decision was published in the list of forthcoming key decisions:

only):	<p>If not on the list of forthcoming key decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>		
Affected wards:	Burmantofts and Richmond Hill; Gipton & Harehills		
Details of consultation undertaken:	Executive Member Cllr Coupar	Date consulted: April 2016	Interest disclosed? ^{ix} <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
	Ward Councillor All	Date consulted: Numerous (face to face, Scrutiny, Exec Board, briefing)	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
	Others ^x please specify: Chief Officer, PPPU	Date consulted: April 2016	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
Capital injection approval required:	<p>Injection approval required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, you must complete the Approval box below)</p>		
Capital Injection approval	<p>Name: Bhupinder Chana Title: Head of Finance - Capital, Insurance and Treasury Management</p>		<p>Capital scheme number: 32022/000/000 Date: 14/04/2016</p>
Contract details (procurement decisions only)	<p>Contract reference number tbc</p>		<p>Contract title Technical consultant – District Heat Project</p>
			<p>Supplier Arup</p>
Implementation (key decisions	<p>Officer accountable for implementation</p> <p>Timescales for implementation^{xi}</p>		

only)		
Contact person:	George Munson	Telephone number ^{xii} : 51767
Decision maker or authorised signatory^{xiii}:	 Neil Evans	Date: 29 April 2016

ⁱ The leader of the council may also make executive decisions and should be specified as the lead director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the executive and decision making procedure rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant scrutiny board. This includes a decision which has been modified by the decision maker following a recommendation by a scrutiny board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'notice or call-in' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a key decision but for an exception set out in article 13.4(b), please refer to the connected key decision in the decision details (either by the title or the reference number).

^{vii} Administrative decisions do not need to be published on the council's website but this form may be used for internal recording of the decision.

^{viii} All key decisions should appear on the list of forthcoming key decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the council.

^{xiii} The signatory must be duly authorised by the lead director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.